

HUNTINGTON CHRISTIAN SCHOOL

9700 Levee Drive
Huntington Beach, CA 92646
(714) 378-9932

TEACHER APPLICATION

Your interest in Huntington Christian School is appreciated. We invite you to fill out this application and return it to our school office or save it as a .pdf and email it to back to ablietz@hconline.org.

We realize that an important key to a successful Christian school is its staff. We are seeking applicants who are professionally qualified, who love children, and who, by the pattern of their lives, are Christian role models. *(Luke 6:40)*.

We look forward to receiving your application. Thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

PERSONAL INFORMATION

Full Name: _____

Application Date: _____ Date Available: _____

Address: _____
Street

_____ City _____ State _____ Zip

Phone: _____
Day Evening Cellular

Best time to call you: _____

Social Security Number: _____ E-Mail: _____

How long have you lived at the above address? _____

Permanent address and phone number if different than present address:

POSITION DESIRED

Please indicate 1, 2, 3 choice in the parenthesis. Then to the right, please indicate the grades or subjects in order of preference.

() Kindergarten

() Elementary _____

() Junior High _____

Please list activities or sports that you would be capable of and willing to direct, sponsor, advise, or coach.

(Indicate grade or ability levels.)

CHRISTIAN BACKGROUND

CONDUCT COVENANT

Huntington Christian School is a ministry of First Christian Church of Huntington Beach. As a church we hold certain moral values that we believe to be biblically based.

Please carefully read the following Statement of Faith.

1. I believe that Jesus is the Christ, the Son of the Living God.
2. I believe the Bible is the inspired Word of God.
3. I believe that Christ established the Church to continue His work on earth.
4. I believe that every believer should be loyal to Christ and to the Church.
5. I want my life to reflect the moral values of the Christian faith and will therefore try to set a good example that is consistent with the Christian moral values I teach.

_____ I completely **agree** with the above Statement of Faith.

_____ I support the Statement of Faith **except** for the area(s) listed and explained below.

(The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.)

What is your local church affiliation? _____

Address: _____

Are you presently a member? _____ Years? _____

*Briefly give us your Christian testimony.

A large, empty rectangular box with a black border, intended for the user to write their Christian testimony.

What church activities are you involved and with what degree of regularity?

What other Christian service have you done since becoming a Christian?

In your own words, what does it mean to be a Christian?

What qualifies you to teach a Bible class?

Describe your routine of personal Bible study and prayer.

What books have you read recently that has helped you spiritually?

PROFESSIONAL QUALIFICATIONS

*Please attach photocopies or of all your post-secondary transcripts and/or teaching certificates. If you are submitting online, please send .pdf scans of your documents. Should you be offered a position, official copies of your transcripts may be requested for inclusion in your personnel file.

What degree or degrees do you hold?

<u>Degree</u>	<u>Date Received</u>	<u>Issuing Institution</u>
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Your Major(s) _____

Your Minor(s) _____

Do you have an A.C.S.I. Teaching Certificate? _____

What level? _____ Expiration Date: _____

Do you have a state teaching certificate? _____ State: _____

What kind? _____ Expiration Date: _____

If you do not hold a certificate, what requirements do you lack?

Sequentially list your teaching experience with the most recent first.

<u>School's Name</u>	<u>Grades or Subjects</u>	<u>Dates</u>
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PERSONAL PHILOSOPHY

*Please label and succinctly answer in one or two paragraphs each of the questions below.

- A. What is your personal Christian philosophy of education and how would you implement it in the classroom?
- B. Describe your classroom management plan. Include your philosophy of discipline.
- C. Please summarize any additional information that you would like to present regarding your candidacy for this position.

Personal Philosophy:

A large, empty rectangular box with a black border, intended for the user to write their personal philosophy. The box occupies most of the page's vertical space.

List any other educational advantages that you have had including opportunities for travel.

List any books or articles that you have read recently that have helped you to grow professionally.

Have you had any courses in the Christian Philosophy of Education? If so, where and when?

Have you had other courses giving specific training for Christian day schools? Give Details.

What would you like to be doing five years from now?

EMPLOYMENT HISTORY

Please start with your current or most recent employer and work backwards for the past **ten years**.

Employer _____

Position _____ Dates of Employment _____

Address _____

Supervisor's Name and Phone Number _____

Reason for leaving:

Employer _____

Position _____ Dates of Employment _____

Address _____

Supervisor's Name and Phone Number _____

Reason for leaving:

Employer _____

Position _____ Dates of Employment _____

Address _____

Supervisor's Name and Phone Number _____

Reason for leaving:

Employer _____

Position _____ Dates of Employment _____

Address _____

Supervisor's Name and Phone Number _____

Reason for leaving:

Have you ever worked under a different name for any of the employers you have listed? If so, what name or names was used? List any social security numbers used other than the one listed on the first page.

Have you already signed a contract for next year with any other educational institution?

Yes _____ No _____

If yes, list school and/or district: _____

PERSONAL REFERENCES

Give two references that are qualified to speak of your **spiritual experience and Christian service**.

1. _____
Name Address

Phone Position

2. _____
Name Address

Phone Position

Give two references that are qualified to speak of your **professional training and experience**. List your current or most recent principal or supervisor first.

1. _____
Name Address

Phone Position School

2. _____
Name Address

Phone Position School

Have you ever been convicted of a felony or misdemeanor? If yes, please explain.

Is there any information we should know in regards to arrests, convictions or current legal issues that may be pending that may affect you and the position you are applying for?

APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that Huntington Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired or, if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize Huntington Christian School to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the job.

I authorize references with my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or to reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

By signing or typing in my full name I certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date

Conduct Covenant
First Christian Church
(A Nonprofit Religious Organization)
Huntington Beach, California

1. I am baptized believer in Jesus Christ, and I have accepted Him as my personal Lord and Savior.
2. I am committed to the ministry, mission, vision and values of First Christian Church.
3. I am living my life, with God's help, and to the best of my abilities, in accordance with God's Word and His grace.
4. More specifically, I am living my life morally within the boundaries that God has set:
 - *I am not living with anyone of the opposite sex with whom I am not married. (*Ephesians 5:3; 1 Thessalonians 4:3*)
 - *I am not involved in a sexual relationship outside of marriage. (*Acts 15:20; 1 Corinthians 10:8*)
 - *I am not involved in an adulterous relationship. (*Exodus 20:14; Matthew 5:27*)
 - *I am not a homosexual. (*Leviticus 18:22; 1 Corinthians 6:9*)
 - *I am not involved in addictive behavior including, but not limited to: illegal drugs, alcohol, or pornography. (*1Corinthians 6:12; Ephesians 5:18*)
5. Should I violate this Conduct Covenant, and/or otherwise become involved in anything that is legally, morally or ethically questionable, that may tend to harm my testimony and/or the testimony of First Christian, I will notify my immediate superior, with the understanding, that I may be asked to take a leave of absence pending a Board of Review by the Elders and appropriate Staff.
6. I understand that should I violate this Conduct Covenant, and/or otherwise become involved in any activity that is morally, ethically, or legally questionable, and fail to report it to my immediate superior; and should any of my superiors become aware of it, I will be asked to appear before a Board of Review, consisting of the Elders and appropriate Staff, and may be asked to take a leave of absence from my position, or be immediately dismissed.

By signing or typing in my full name I certify that I have carefully read and do understand the above statements.

Signature

Date

Clearly print/type full name

HUNTINGTON CHRISTIAN SCHOOL 2010-2011 Salary Schedule

Years Experience	I BA	II BA+15	III BA+30 CRED	IV BA + 45 MA	V BA + 60 MA + 15
0	\$ 29,918	\$ 30,768	\$ 34,783	\$ 36,977	\$ 37,841
1	\$ 30,426	\$ 31,277	\$ 35,295	\$ 37,464	\$ 38,393
2	\$ 30,936	\$ 31,784	\$ 35,826	\$ 38,024	\$ 38,945
3	\$ 31,445	\$ 32,295	\$ 36,358	\$ 38,576	\$ 39,500
4	\$ 32,028	\$ 32,803	\$ 36,893	\$ 39,095	\$ 40,046
5		\$ 33,313	\$ 37,605	\$ 39,681	\$ 40,599
6		\$ 33,824	\$ 38,675	\$ 40,782	\$ 41,704
7		\$ 34,333	\$ 39,207	\$ 41,336	\$ 42,258
8		\$ 34,842	\$ 39,743	\$ 41,888	\$ 42,817
9		\$ 35,352	\$ 40,279	\$ 42,439	\$ 43,359
10		\$ 36,338	\$ 41,348	\$ 43,527	\$ 44,445
11			\$ 41,884	\$ 44,075	\$ 45,000
12			\$ 42,417	\$ 44,628	\$ 45,556
13			\$ 42,965	\$ 45,195	\$ 46,101
14			\$ 43,513	\$ 45,762	\$ 46,647
15			\$ 44,595	\$ 46,863	\$ 47,726
16			\$ 45,144	\$ 47,429	\$ 48,271
17			\$ 45,686	\$ 47,995	\$ 48,817
18-19			\$ 46,454	\$ 48,785	\$ 49,576
20-21			\$ 47,221	\$ 49,575	\$ 50,333
22-23			\$ 48,024	\$ 50,364	\$ 51,125
24-25			\$ 48,746	\$ 51,150	\$ 51,913
26-27			\$ 49,509	\$ 51,939	\$ 52,701
28-29			\$ 50,271	\$ 52,727	\$ 53,489
30			\$ 51,034	\$ 53,514	\$ 54,277
1 Full credential required beginning Column III					
2 Maximum of ten years teaching experience allowed.					
3 Beginning with Column IV, units must be graduate level					
4 Sick leave of 10 days allowed yearly, accrued up to 20 days. Three days yearly may be used for personal leave.					
5 Health Insurance for the employee paid by the school					
6 The school will match employee 403(b) contributions up to 2% of gross salary					
7 Short and long term disability policies paid by the school					